

MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
BOARD OF DIRECTOR'S MEETING
MONDAY, APRIL 10TH 2006 AT 5:30 P.M.

Dear Directors:

Enclosed please find the board minutes, and director's report for the month of March 2005.

Transaction report will be provided at the meeting Monday.

If you have any questions before the meeting please feel free to give me a call.

Thank You,



Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

Mount Sherman Water Association – MEETING MINUTES

Scribe:	Odie J. Watts	
Date:	March 13, 2006	Time: 5:30PM – 6:30 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:
	Terry Taylor – CUSTOMER attended the meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:30 PM
2. Meeting Minutes	The minutes from the February 13, 2006 meeting were approved at written. Motion to approve the minutes – Betty Stivers. Second by Koby Lee. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period February 13 through February 28, 2006. Karen reviewed the transfer of \$15,152.33 to a higher yield account. Also indicated that a payment of \$1,887.24 to Miller Hardware has been made for electrical parts ordered late last year. From the Water Association Director's Report the water loss rate of 39.4%. Discussion was held on the water loss rate which was largely attributed to a line blow out near Etta Clark residence but no overall corrective action was decided as to how to control the water losses. Motion to approve the reports – Betty Stivers. Second by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's report: • Received 5 bottles of chlorine and returned 5 empties. • Received the easement from Tim Ray. Estimated construction cost to replace the line across the easement was put at \$2,000. • A list of spare parts has being put together and will be ordered soon. These are parts that should be kept on hand due to long lead time for purchase. • A line blew out by Etta Clark and had to be shut down overnight. Repairs were made and the people on the line were put on a boil order. Samples were received and were good so the boil order was lifted. • The vulnerability assessment has been completed and the certification will be sent by Wednesday. Jim Bowen requested the certification be sent to Karen and be placed on file. (ACTION ITEM) • Received the map for the DeMuth project and currently waiting for the finished set

Mount Sherman Water Association – MEETING MINUTES

Agenda	Main Points, Conclusions/Discussions, Decisions
	of plans for the James extension. - Continue to look for additional leaks in the system. - Motion to approve Operator's Report – Betty Stivers. Second by Koby Lee. No Abstentions.
5. Old Business	- Action Item 13: ON HOLD. The fencing project has been put on hold pending both the vulnerability assessment and an appraisal by the Water Authority. Jim Bowan indicated the Water Authority may end up paying for the fencing project. The fencing was part of the vulnerability study. - Action Item 17: PENDING. The Demuth extension project is complete. Have received the map. - Action Item 30: OPEN. The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. The easement has been received from Tim Ray and the work to replace the line will cost approximately \$2,000. - Action Item 34: PENDING. The ARWA vulnerability assessment has been completed and the certificate is to be issued soon. - Action Item 35: PENDING. Will meet with all the potentially added water customers to begin the process of determining engineer and costs of adding new customers. - Action Item 38: PENDING. The topo map was received. Will contact the vendor and ask for some changes to the map layout and size.
6. New Business	- Terry Taylor – CUSTOMER appeared before the board along with his mother to pay the outstanding balance of their account which was a result of a leak for which they were responsible. - Jim Bowen read a letter to the Board which he has received from the alliance indicating how the new Alliance Board Members. Karen Edgmon will send out copies of the letter to each county Alliance representative (ACTION ITEM). - Karen Edgmon passed out to the Board the payment history of L.D. Jetton who has an outstanding account balance totaling \$1,338 from the 2 meters on their property. The Board agreed that the meter to their barn should be pulled immediately and that Karen should both call and send them a letter indicating that if the entire balance is not paid within 30 days the meter to their house will be pulled (ACTION ITEM). This action was supported by a motion from Koby Lee which was seconded by Ben Szabrowicz. The motion carried with no abstentions.
7. Adjournment	Meeting adjourned at 6:15 PM.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for April 10, 2006 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal. Pending completion of AI 12.	Ben Szabrowicz	12/13/04	ON HOLD
AI 17	3/14/05	Dick Demuth is complete. Pending completion of final paper work.	Ivan Reynolds	5/9/05	PENDING
AI 30	6/13/05	The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Received easement from Tim Ray. Estimated cost of line replacement is \$2,000.	Ivan Reynolds	7/11/05	OPEN
AI 34	8/8/05	The ARWA vulnerability study is complete and the certificate will be issued soon.	Ivan Reynolds	9/12/05	PENDING

Mount Sherman Water Association – MEETING MINUTES

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 35	9/12/05	Ivan Reynolds will work with Quentin Rylee to organize a meeting of the 4 potential customers at the end of Murray Road to discuss engineering, easements, and costs. No updates as of 3/13/06.	Ivan Reynolds	10/10/05	PENDING
AI 38	8/8/05	Contact a map vendor and determine the cost of providing the MSWA with a map of all the meter locations based on GPS readings were provided by Ivan Reynolds. The original map was received and paid for. Would like to know if the vendor could resize the map and make the locations more visible.	Odie Watts	9/12/05	PENDING
AI 40	2/13/06	Water Operator will determine which parts need to be kept on hand to correct electrical problems at the pumping station.	Ivan Reynolds	3/13/06	OPEN
AI 41	3/13/06	The vulnerability assessment has been completed and the certification will be sent by Wednesday. Jim Bowen requested the certification be sent to Karen and be placed on file.	Ivan Reynolds Karen Edgmon	4/10/06	OPEN
AI 42	3/13/06	Send copies of the letter to each county Alliance representative which outlines the Board of Governors selection process	Karen Edgmon	4/10/06	OPEN
AI 43	3/13/06	Pull the meter from the barn at the L.D. Jetton residence as soon as possible then call them and follow up with a letter indicating that the outstanding balance on their water bill must be paid within 30 days.	Karen Edgmon	4/10/06	OPEN

MT. SHERMAN WATER ASSOCIATION
 Director's Report
 For the Month of March 06
 Printed: 03/25/06 20:46

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,546,600	100.0%
Water Sold to Customers	1,244,790	80.5%
Utility Use (fire, flushing)	0	0.0%
Water Unaccounted For (lost)	301,810	19.5%
Average Use Per Account	4,108	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	8617.96	0.00	0.00	0.00	75.75	598.16
Average	28.44	0.00	0.00	0.00	0.25	1.70
Active	303	0	0	0	303	351
Inactive	49	352	352	352	49	1

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	12,065.75	302
Credit Balances BOM	(246.82)	8
Debit Balances BOM	12,312.57	294
Payments	9,276.39	292
Charges for Services	9,291.87	
Penalty Charges	349.60	37
Adjustments	24.03	3
Total Delinquent EOM (end/month)	2,165.36	19
Delinquent EOM (30-60 days)	500.12	8
Delinquent EOM (60-90 days)	334.13	6
Delinquent EOM (over 90)	1,331.11	5
Credit Balances EOM	(305.65)	11
Debit Balances EOM	12,760.51	293
Balance Due EOM	12,454.86	304
Disconnections	0	
Disconnected & Uncollected	0.00	
New Customers Added	1	

Transaction Report

3/1/06 Through 3/31/06

Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 2/28/06				18,325.03
3/3/06	DEP			Water Sales		1,250.57
3/7/06	DEP			Water Sales		1,148.98
3/8/06	DEP			Transfer		36,814.51
3/8/06	3536	Karen Edgmon		Contract Labor		-768.55
3/8/06	3537	Karen Edgmon		Rent		-60.00
3/8/06	3538	First National Bank/Green F...	Certificate of Deposit	Savings		-50,000.00
3/10/06	DEP			Water Sales		1,177.04
3/15/06	EFT	F H A		Loan		-1,020.00
3/17/06	DEP			Water Sales		0.00
3/17/06	DEP			Water Sales		1,322.70
3/17/06	3539	Dept. Of Finance & Adm.		Sales Tax		-400.00
3/20/06	3540	Newton County Times		Public Notice		-64.50
3/20/06	3541	Walmart	cookies	Regional Water Association		-8.66
3/21/06	DEP			Water Sales		1,733.53
3/21/06	DEP			Water Sales		0.00
3/23/06	DEP			Water Sales		1,977.97
3/23/06	EFT	Tri Co. Telephone		Utilities:Telephone		-29.87
3/23/06	EFT	Tri Co. Telephone		Utilities:Telephone		-33.57
3/24/06	DEP			Water Sales		297.46
3/24/06	EFT	Carroll Electric		Utilities:Gas & Electric		-1,424.16
3/24/06	EFT	Carroll Electric		Utilities:Gas & Electric		-18.39
3/24/06	EFT	Carroll Electric		Utilities:Gas & Electric		-70.59
3/24/06	3542	Jasper Post Office	postage	Postage and Delivery		-111.00
3/25/06	3543	Ivan Reynolds	reimburse	Contract Labor		-1,100.00
3/25/06	3544	Arron Wade		Contract Labor		-200.00
3/27/06	DEP			Water Sales		70.00
3/27/06	DEP			Water Sales		75.00
3/27/06	DEP			Installation		260.00
3/27/06	DEP			Water Sales		297.44
3/31/06	DEP			Interest Inc		2.43
		TOTAL 3/1/06 - 3/31/06				-8,881.66
		BALANCE 3/31/06				9,443.37
		TOTAL INFLOWS				46,427.63
		TOTAL OUTFLOWS				-55,309.29
		NET TOTAL				-8,881.66

Mt Sherman Water Assn Board Mtg
Apr 10, 2006
Operators Report

While looking for water leaks, I installed a valve and Observation meter at Etta Clarks to isolate leak. After installing a valve by the Jim Kilgore place I found The valve at the Mt Sherman Fire Dept unable to close. I then Placed a Valve and an Observation meter at Kyles Landing Road and saw what appeared to be three leaks. I found the meter for the Billie Kilgore Place running and Shut it off. That left me with approximately 4 and a Half Gallons still to find. One half gallon a minute is going thru The Ron Carey meter. Two gallons a minute are going Down the mountain on the Jasper Side, and the other two I am still trying to determine if there is more than one leak.

I need to place an observation meter at the top of the Mountain across from Earl Raneys along with a four inch Valve to allow the observation meter to work.

I talked to Bill Cude who bought property past Konrad Brown down in Low Gap about getting water. He is about 1000 feet past the Browns and I will need the Hydraulics Run to determine what can be done. I would like to get our Engineer Tim Mays to run those numbers for us.

I am still waiting for the map from Vixen James to be Finished with the James Extension.

By Ivan Reynolds
Water Operator

MT. SHERMAN WATER ASSOCIATION
 Director's Report
 For the Month of March 06
 Printed: 03/25/06 20:41

 DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,546,600	100.0%
Water Sold to Customers	921,700	59.6%
Utility Use (fire, flushing)	0	0.0%
Water Unaccounted For (lost)	624,900	40.4%
Average Use Per Account	3,052	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7155.05	0.00	0.00	0.00	75.50	495.76
Average	23.69	0.00	0.00	0.00	0.25	1.41
Active	302	0	0	0	302	351
Inactive	50	352	352	352	50	1

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	12,065.75	302
Credit Balances BOM	(246.82)	8
Debit Balances BOM	12,312.57	294
Payments	9,276.39	292
Charges for Services	7,726.31	
Penalty Charges	349.60	37
Adjustments	24.03	3
Total Delinquent EOM (end/month)	2,165.36	19
Delinquent EOM (30-60 days)	500.12	8
Delinquent EOM (60-90 days)	334.13	6
Delinquent EOM (over 90)	1,331.11	5
Credit Balances EOM	(305.65)	11
Debit Balances EOM	11,194.95	292
Balance Due EOM	10,889.30	303
Disconnections	0	
Disconnected & Uncollected	0.00	
New Customers Added	1	